**DUBAI, United Arab Emirates**                                    

**Mob No. +97152427167**

**Email: rangabs1981@gmail.com**

[**PERSONAL SUMMARY**](https://www.opencolleges.edu.au/careers/resumes/personal-statement-for-resume)

An energetic, hardworking security officer who has a proven track record of safeguarding a Client’s property and assets against acts of theft, fire, and vandalism.

Able to uphold good Orders on sites whilst working within a company’s procedural guidelines. And also ensuring a High quality of service is consistently maintained with optimum efficiency.

Currently looking for an appropriate opportunity with a reputable employer who rewards hard work and appreciates ability and loyalty.

[**CAREER HISTORY**](https://www.thebalancecareers.com/work-history-definition-with-examples-2060468)

* + Served in Nepal army in mid-western infantry division 2001-2005
  + Worked as a security guard at Rasuwa treks and Expedition Pvt. Ltd. Nepal 2006-2008
  + Working as a security officer in Lulu hypermarket 2009-2014
  + CCTV operator Fujairah City center Carrefour Hypermarkets LLC from June 2015-Present.

**DUTIES:**

* + Proactively ensuring the protection of merchandise, property, and assets.
  + Creating a safe and comfortable working environment for employees, visitors & customers.
  + Patrolling the shopping area for periods of time.
  + Directing emergency vehicles and other traffic if a major incident occurs.
  + Responding to emergency situations as they arise.
  + Accurately reporting all incidents to senior managers.
  + Preventing and detecting offense on site.
  + Monitoring and operating CCTV cameras and other recording systems.
  + Managing the lost & Found as per the company policies & procedures.
  + Using the correct radio voice procedure.
  + Liaising with the emergency services, police, ambulance, and fire service to resolve issues and maintain security and service.
  + Make sure that no unauthorized personnel enters restricted areas.
  + Answering queries from visitors to the shopping center.
  + Collecting statements and evidence in reported allegations.
  + Accurately updating administrative records and sheets.
  + Carrying out inspections of stores and the car park.

**PROFESSIONAL COMPETENCIES EXPERIENCE**

* + Good observation skills.
  + Fully aware of arrest and restraint Techniques.
  + Aware of health and safety issues.
  + Dealing with people politely but in an authoritative manner.
  + Computer literate, able to use MS Office and also visitor management systems.
  + Capability to monitor information feeds simultaneously from multiple sources.
  + Having a professional approach to all routine tasks.
  + Experience in monitoring and controlling security equipment.
  + Excellent time-management skills.
  + Ability to communicate effectively at all levels.
  + Experience in working on major events.

**PERSONAL:**

* + Smart, well-groomed, and confident. Having a professional attitude.
  + Possesses a friendly, approachable personality.
  + Smart and presentable appearance.
  + Willing to work shifts, morning, nights, etc.

**KEY COMPETENCIES AND SKILLS**

* + Department of the protective system (DPS) licensed by Dubai police.
  + Basic Security Guard Training passed from National Training Institute UAE.
  + PSBD is licensed by the Private security business department in Abu Dhabi, UAE.
  + First Aid Certificate from UAE Red Crescent Company.

**PERSONAL DATA:**

Name: **Ranga Singh**

Father’s Name: **Rakesh Singh**

Date of Birth: **12/20/1981**

Marital Status: **Married**

Gender: **Male**

Nationality: **Nepali**

Religion: **Buddhism**  
Visa Status: **Employment visa**

**PASSPORT DETAILS:**

Passport No: **07198466**

Date of Issue: **26th March 2014**

Date of Expiry: **25th March 2024**

Place of Issue: **Kathmandu, Nepal**

**ACADEMIC QUALIFICATIONS**

B.B.S passed from the Tribhuvan University of Nepal.

I hereby certify that the above information is true and correct to the best of my knowledge and belief. I appreciate your kind attention to this and look forward to hearing from you soon.

Thanking you in anticipation, Yours Sincerely,  
Ranga Singh